

Cultural Economic Development Program – Heritage Application for Project Funding 2017/18

GENERAL INFORMATION

Name of Applicant/Organization:		Application Date:
Mailing Address:	Contact Information: Contact Person: Title: Phone number: Fax number: Email:	
Location of Activity (community)	Please indicate if you are a current member of: <input type="checkbox"/> Museum Association of Newfoundland & Labrador <input type="checkbox"/> Association of Newfoundland and Labrador Archives <i>Membership in either MANL or ANLA is an eligibility requirement for funding</i>	
Are you incorporated as a non-profit organization?	Yes	No

PROJECT FUNDING, RESEARCH AND PROFESSIONAL DEVELOPMENT

A project is defined as an activity that has a definite start and end date (not on-going programming), and has specific goals and objectives. It is recommended that you contact the Heritage Officer before submitting a proposal.

Indicate the project component you are applying for:

- Project funding (Conservation, collections management, presentation)
- Research
- Professional Development for specialized training
- Not-for-Profit Community Heritage Publications

For criteria and funding amounts on these components, visit <http://www.btcrd.gov.nl.ca/heritage/cedpl/index.html>

Please attach the following:

- Description and objectives of project, including other partnerships, etc
- Timeline: including project start and end date
- Professional involvement in the project
- Detailed budget that includes breakdown of all funding sources, including other government assistance (CEDP only provides up to 90% of the eligible costs of a project)
- Brief background of your organization, including organizational structure and board members

Clearly indicate how your project will enhance the sustainability of your group, protect and interpret collections, link to your strategic plan, and/or support community development.

CEDP Project Funding Requested \$ _____

Applicant's Declaration

To the Department of Tourism, Culture, Industry and Innovation (TCII)

- a) I confirm that the information given in this application is, to the best of my knowledge and ability, complete, true and correct.
- b) I certify that financial assistance from TCII is a significant factor in the decision to proceed with this project.
- c) I certify that neither the applicant nor its officers are involved in any litigation, or in any proceedings before any government board, agency or tribunal which have not been disclosed in writing as an attachment to this application.
- d) I will provide all information required by TCII to complete the assessment of this project and I authorize TCII to make any inquiries of such persons, firms, corporations or other government agencies as it deems necessary in order to reach a decision on this application.
- e) I will instruct the existing lenders, as indicated above, to provide TCII with full information concerning my (the applicant's) operating and financial position. I further authorize TCII to discuss fully my (the applicant's) affairs with the funding partners and credit agencies and other potential contributors regarding this application.

Name of Signing Officer

Signature

Date

Name of Signing Officer

Signature

Date

Please submit application to:
Lucy Alway, Heritage Officer, CEDP
Department of Tourism, Culture, Industry and Innovation
2nd Floor, West Block
Confederation Building
P.O. Box 8700, St. John's, NL A1B 4J6
Tel: 729-1409, Fax: 729-0057
Email: lucyalway@gov.nl.ca

Privacy and Confidentiality Notice

We will only use the personal information collected or provided as part of this application process for purposes directly related to the operation of the relevant programs and for statistical reports. Information you provide us in confidence, both personal and business-related, will be kept confidential unless:

- you approve its release, or
- we are required or authorized by laws such as the Access to Information and Protection of Privacy (ATIPP) Act to release it.

If you have questions regarding privacy and confidentiality, contact the Access and Privacy Coordinator, Department of Tourism, Culture, Industry and Innovation, phone (709) 729-7000 or email TCII@gov.nl.ca.