



**GOVERNMENT OF NEWFOUNDLAND AND LABRADOR  
ARTS AND LETTERS AWARDS  
2019**

The aim of the annual Arts and Letters Awards is to stimulate creative talent in the province by awarding prizes in various sections of creative endeavour and by exhibition of meritorious entries where appropriate and feasible. Original creative work in literature, music, visual art and digital multimedia may be entered.

**Entries must be submitted in digital format.** See General Guidelines, Digital Delivery Guidelines, and Section Guidelines below.

**GENERAL GUIDELINES**

- **Deadline:** Entries must be received no later than **midnight, Friday, November 16, 2018.**
- You must be a resident of Newfoundland and Labrador for a minimum of 12 consecutive months at the time of entry (proof of residency may be requested).
- **Divisions:**

|                              |   |
|------------------------------|---|
| Senior Division              | Age 21 years & over by November 16, 2018  |
| Junior Division (two levels) | Agings 15 years & under by November 16, 2018<br>Agings 16-20 years by November 16, 2018 |
- Each entry must be accompanied by an application form confirming the work:
  - is original
  - was completed within the last 12 months
  - is the result of individual effort (group creations are not eligible)
  - has not won any public competition
  - will not be published, exhibited or otherwise publicly presented, including on any social media platforms, before April 26, 2019
  - has not previously been submitted to the Arts and Letters Awards Program
- Ensure your name does not appear anywhere on the work.
- **Adjudication:**
  - All prizes are at the discretion of adjudicators.
  - A brief written adjudication of each entry will be provided, if requested.
  - Do not submit additional comments/explanations/statements. These will not be forwarded to the adjudicators.
- Winning entries in all sections, and selected entries in the Visual Arts sections, will be exhibited **April 26-May 12, 2019**, at The Rooms. Creators of these works agree to make their work available until May 20, 2019.
- All possible care is taken of entries selected for exhibition; however, the Government of Newfoundland and Labrador is not responsible for any loss or damage by accident, theft, fire or otherwise. Government assumes no responsibility for the safe transportation or insurance of any entry selected for exhibition.

- There must be at least two entries in any section for the awards competition to go forward in that section.
- The copyright remains the property of the entrant.

### **DIGITAL DELIVERY GUIDELINES**

- Submit application forms and creative works as separate attachments. Do not put the form or work in the body of the email.
- Submissions will be accepted by email as PDF, TIFF, JPEG, MP3, and MP4 files. Entries submitted through other means (Dropbox, Google docs, zip drives) cannot be accepted.
- **Application forms:**
  - Forms are available as a fillable PDF at [www.gov.nl.ca/artsandletters](http://www.gov.nl.ca/artsandletters). If you have trouble filling in the form, we suggest you print, complete by hand, scan and email.
  - Please remember to save your PDF before emailing.
- **Emails and attachments:**
  - Indicate the section and division in the subject line of your email; for example, **Visual, Senior; Music, Junior 16-20**
  - Title each attachment; for example, **Application form, Poetry, Music, Visual**
  - When submitting to more than one category, provide a separate form and email for each work.

### **SECTION GUIDELINES**

Winners in the **2018 Senior Division** are not permitted to enter work in the same section in 2019. Special note for Literary: because the **Senior Literary Section** includes four genres (Poetry, Short Fiction, Nonfiction and Dramatic Script), a 2018 winner **is** permitted to enter a different genre in the Literary Section in 2019 (e.g., a winner in Poetry in 2018 is not permitted to enter in Poetry in 2019, but may enter in Short Fiction, Nonfiction or Dramatic Script). This rule does **NOT** apply to the Junior Division.

#### **Literary**

- To enter, email your work in PDF format to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca)
- Entries must be double-spaced (poetry may be single-spaced).
- Ensure your name, and any other identifying information, does **NOT** appear on the work.
- **Senior:** only one entry is permitted in any **ONE** of the following:
  - Poetry
  - Short Fiction (maximum length: 5,000 words)
  - Nonfiction (maximum length: 5,000 words)

- Dramatic Script (radio, television, film or stage)
- **Junior:** only one entry is permitted in **EITHER** of the following:
  - Poetry
  - Prose (maximum length: 5,000 words)
- A completed application form must be emailed with your entry.

### **French Literary**

- To enter, email your work in PDF format to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca).
- Entries must be double-spaced (poetry may be single-spaced).
- Ensure your name, and any other identifying information, does **NOT** appear on the work.
- Only one entry permitted per person.
- This section is open to any literary genre. Maximum length: 5,000 words.
- A completed application form must accompany your entry.

### **Music**

- To enter, email your work in MP3 format to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca).
- Full scores must accompany your entry for classical works and are recommended for other works. If your work includes lyrics, a copy of the lyrics must be emailed together with your entry.
- Entries released on commercial recordings, published or publicly performed prior to April 26, 2019, are not eligible.
- While the entry can be performed and recorded by a group, group creations are not eligible.
- Only one entry is permitted per person.
- This section is open to all musical genres.
- A completed application form must accompany your entry and include the duration of the work, recording techniques where appropriate, and instrumentation.

### **Visual Arts**

- It is strongly recommended that before submitting to this section, you review [Suggestions for Photographing Your Artwork](#)

- Email your image(s) as a TIFF file (JPEGs risk compression during transmission) to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca). If you must send as a JPEG, please send at the highest possible resolution.
- You may also mail your images(s) on a clearly labelled CD, DVD or USB flash drive to the address below. Please note, external drives will not be returned.
- **Number of images:** For two-dimensional works, submit an image of the full work. Submission of a detail of your work is also recommended. For three-dimensional works, submit three images, including views of the work from different angles and/or a detail.
- If your signature is visible on the work, it must be covered before photographing the work.
- Only one entry is permitted per person.
- This section is open to artwork in any medium, including but not limited to: painting, drawing, photography, printmaking, collage, mixed media, stained glass, fibre arts, digitally produced images, unique bookworks, sculpture in all media (including wood, metal, paper-mâché, glass, clay, stone), and combinations or assemblages of any of the above.
- A completed application form must accompany your entry and must include the title of work, medium, and dimensions.

### **Digital Multimedia**

- To enter, email your work in MP4 format to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca). **Please note, Windows Media Videos (WMV) cannot be accepted. Please convert your WMV file to MP4 before submitting.**
- You may also mail your work on a clearly labelled DVD or USB flash drive to the address below. Please note, external drives will not be returned.
- Entries should be approximately two to ten minutes in length.
- Only one entry is permitted per person.
- This section is open to short videos that may include audio (voice-overs and/or music), text, animations, graphics, and/or photos. If the text is not included in the visual portion of the work, it must accompany the entry.
- A completed application form must accompany your entry and must include the title of work, medium, and dimensions.
- If your video uses copyrighted material, you must have permission from the artist. Projects not entirely the original work and/or the property of the creator must be properly documented. See [Digital Multimedia](#) for sites that contain material in the public domain, which is free to use.

**Mailing address:**

Arts and Letters Awards Program

Culture Division

Department of Tourism, Culture, Industry and Innovation

P.O. Box 8700

St. John's, NL

A1B 4J6

**For questions about submitting in digital format and general questions about the program, please call 709.729.7518 or email [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca)**